

DRAFT MINUTES/APPROVED

North Haven Memorial Library Board Meeting
Thursday, November 15, 2012

Minutes

Attendance: The meeting was called to order by Chairman Michael Fletcher at 7:30pm.

Present: Lois Baldini, Ruth Bryant, Kimberly Carew, Paul Colella, Patricia Dortenzio, Michael Fletcher, Erin MacDonnell, Jeanne Saldanha.

Absent: John Graef, Mary Anne Hardy, Peter McPhedran.

1. Approval of Minutes of Thursday, Sept. 20, 2012. Michael Fletcher asked that the minutes be approved, motion by Ruth Bryant, seconded by Paul Colella.
2. Financial Statement: Michael Fletcher asked that the financial statement be accepted; motion by Erin MacDonnell, seconded by Ruth Bryant.
3. Old Business: Lights in lot supposedly fixed. However, two lights are still out. Ebook publishers are still charging more for libraries. Copier is still an issue that we are working on to resolve. Paul & Jeanne complemented staff on helping patrons with using new computer. Ruth asked about the sign – no movement, awaiting the grant.
4. New Business: Director's Report:
 - a. Budget – We have not received the budget sheets. Our current budget is generous. In Capital will ask for the 2nd wave of PCs and for money to paint the interior. Any maintenance line is set by contract. Ruth asked about magazines – that is part of the book account – we can absorb some increases. Michael asked about the ebook issue. We may investigate the possibility of getting our own collection for our users. Ruth asked about the LEAP money – we have not yet received it. This is due to West Haven and North Branford which want to spend down their money. Our money will go back into the general fund. We expect to receive \$12,000. We then need a special town meeting to dissolve LEAP. Board agreed to have Michael meet with Lois regarding the budget.
 - b. Roof and lobby lighting – Lighting and roof issues have still not been resolved. Lois has emailed the Selectman regarding the safety issues these problems create. The town will meet with an architect regarding the roof on November 16, 2012.
 - c. Parking lot – Work on the parking lot work may have resolved the flooding issue.
 - d. Hurricane Sandy – Did not lose power during hurricane. Brought in extra power strips, made coffee, and refreshments. Children's room opened up the program room for crafts. Town closed us for ½ day on Monday and all day on Tuesday.
 - f. Military Whist – This was a huge success. Made over \$3,000. Fifty baskets used for a teacup raffle. Silent Auction netted \$1,000. Kim said Friends discussed possible changes for future whist parties.
 - g. Altered Book Contest – Winning entries in the Friends altered book contest are on display.

- h. Upgrade to Sierra – Millennium system will be upgraded to Sierra on December 4th. The public loves LION, books come quickly.
- i. L. Baldini reviewed changes within the part-time staff.
- j. Andy Bacon died on November 10th. She was a former employee, president of the Friends. She was a special individual. Memorial donations are going to the Friends.

Kim reported that the Friends will be doing something in memory of Joe & Barbara Sargeant. Patti LaTerza would like to purchase another computer for the children's department.

Michael asked for a motion to go into executive session. So moved by Ruth Bryant. Seconded by Kim Carew at 8:10 p.m. Move to come out of executive session by Erin MacDonnell, seconded by Ruth Bryant at 8:35 p.m.

- 5. Other – No other business – Happy Thanksgiving!
- 6. The next scheduled meeting will be held on January 17th, at 7:30 p.m. Erin MacDonnell moved that the meeting be adjourned, seconded by Kim Carew.